ABTC Application Process Flow: Nominated Association Issuing Support Letter

Submission of request for support letter and supporting documents (as per Checklist A) by ABTC Applicants to Nominated Associations

Associations to Screen Documents and Prepare Support Letter

Time Taken: 1 day

Associations to Dispatch Relevant Documents (as per checklist B) to Immigration
ABTC Unit in Putrajaya

Time Taken: Once a Week (each Associations will be allocated different day/time a week)



Upon Receipt Support Letter and support documents from Association, Immigration to Issue Reference Number to dispatch or to e-mail to Association

Time Taken: 2 hours



Association to E-mail Reference Number to ABTC Applicant

Time Taken: 1 day



Association to Send Reminders to ABTC Applicant to Check ABTC Status

After 3 Months from Date of Submission to Immigration

ABTC Application Process Flow: Immigration Department

Upon Receipt Of Completed Documents (As per checklist B) from Association, Immigration to Issue Reference Number to dispatch or e-mail to Association

Time Taken: 2 hours



Immigration will screen through application to ensure applicant is not blacklisted in Immigration & PDRM's system and vetted applications will send to each APEC economy applied for pre-clearance

Time Taken: 7 working days



Application for approval is received by economies and approval granted

Time taken: Varies according to economies (3 weeks – 6 months)



Approval granted by all economies – Immigration will print the ABTC card for collection by Applicant

Time Taken: Immediately after its is approved in the ABTC system.



Applicant pay RM100 before collecting the ABTC card

30 minutes